
Daily Scrum Meeting Minutes (Day 14)

Attendees: Ajani Cole, Serkene Delice, Christian Mendez, Haruki Horiuchi, Ashley Agbonkhese

Start time: 9:00 pm

End time: 10:00 pm

Sekens Delice

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
 - Working towards finalizing the project while implementing couple features to wrap up the project.
- **What is planned to be done until the next scrum meeting?.**
 - Beginning new sprint and Implementing new features and testing
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- **What are the hurdles?**
 - Time scheduling

Ajani Cole

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
 - Finalizing the project documentations.
- **What is planned to be done until the next scrum meeting?**
 - Finishing testing.
- **What are the hurdles?**
 - Time management

Christian Mendez

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
 - Focused on going with the team through sprint review and assessing sprint performance.
- **What is planned to be done until the next scrum meeting?**
 - Get ready to do sprint planning meeting and plan for the rest of the next sprint.

- **What are the hurdles?**
 - Time management.

Haruki Horiuchi

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
- Applied different inputs into the front end
- ○ **What is planned to be done until the next scrum meeting?**
- Continue to update front end
- **What are the hurdles?**
 - Time management.

Ashley Agbonkhese

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
 - Progress on documentation.
- **What is planned to be done until the next scrum meeting?**
 - Continue with project testing.
- **What are the hurdles?**
 - Scheduling conflicts.